

Daily Vehicle Checks and Maintenance Programme





Internal Vehicle Checks

DVSA Daily Checks		Northgate's Maintenance Programme
Brakes	<ul style="list-style-type: none">• Foot or service brake + Hand or Parking Brake working correctly• No excessive play	✓
Interior/Exterior Lights	<ul style="list-style-type: none">• Indicators• Lenses• Stop lamp• Marker lights• Dashboard warning lamps	<ul style="list-style-type: none">• All interior and exterior lights fully operational.• No broken lamps or lenses (small cracks to rear or indicators that have no white showing may be present but will not allow for water ingress)• No warning lights illuminated
Interior/Exterior mirrors	<ul style="list-style-type: none">• Correctly positioned and secure• View is not obscured	<ul style="list-style-type: none">• No missing mirror units• No cracked, broken or missing mirror glass
Seats and seat Belts	<ul style="list-style-type: none">• No damage and secure	✓
Fluids, fuel and oil	<ul style="list-style-type: none">• The fuel filler cap should be secure and the correct levels and• no leaks for:• Brake fluid• Power steering• Engine coolant• Engine oil• Washer	✓
Steering wheel	<ul style="list-style-type: none">• Turns as expected• No excessive play	✓
Horn	<ul style="list-style-type: none">• Works when operated• Easily accessible from Driver's seat	✓
Windscreen	<ul style="list-style-type: none">• View is not obstructed	<ul style="list-style-type: none">• No chips, cracks or scratches of any description.
Windows	<ul style="list-style-type: none">• View not obstructed	<ul style="list-style-type: none">• Not broken or cracked.• No scratches that impair the driver's clear vision through glass



External Vehicle Checks

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Wheels and tyres	<ul style="list-style-type: none">• Minimum 1.6mm Tread depth• Sufficiently inflated• No missing or insecure wheel-nuts• No cord visible anywhere on the tyre• No deep cuts in the sidewall	<ul style="list-style-type: none">• Minimum 3mm Tread Depth• No bulges or distortion• No sidewall damages• No punctures• Full spare wheel, space saver spare, or inflation kit.• Vehicle jack tools, locking wheel nut, where applicable, for vehicles up to and including 3.5 tonnes Gross Vehicle Weight (GVW).
Exhaust	<ul style="list-style-type: none">• No excessive amounts of smoke	✓
Bodywork and doors	<ul style="list-style-type: none">• Shut properly and are secure• No damage or sharp edges• No panels are loose or in danger of falling off	✓
Washers	<ul style="list-style-type: none">• Clears the windscreen when used with wipers• Washer fluid topped up	✓
Wipers	<ul style="list-style-type: none">• Point at the windscreen	✓
Load	<ul style="list-style-type: none">• Any load is secured• Doors have an effective locking device	✓
Battery	<ul style="list-style-type: none">• Not leaking• Held securely in place	✓
Tow bars and tail lifts	<ul style="list-style-type: none">• Tow bar secure• Any trailer securely attached with all electrical connections working correctly• No damage to tail lift, functions correctly and electrics working	✓



Northgate's Pre-rental inspection

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Seat covers and trim	✗	<ul style="list-style-type: none">No tears or excessive wear
Safety recall notices	✗	<ul style="list-style-type: none">No safety recall notices in place
MOT	✗	<ul style="list-style-type: none">Not due for at least 14 days
Load area	✗	<ul style="list-style-type: none">No damaged or missing load area ply lining, including door panels and wheel arch covers
Vehicle controls	✗	<ul style="list-style-type: none">All vehicle controls will be fully operational
Cleanliness	✗	<ul style="list-style-type: none">Fully cleaned to Northgate's defined standardsNo detectable smell within the interior
Services	✗	<ul style="list-style-type: none">Up to date6 months or 50% of unexpired service miles remain (for longer term hires)
Tachographs	✗	<ul style="list-style-type: none">Within calibration
Full Safety Inspection *	✗	<ul style="list-style-type: none">*All vehicles above 3.5 tonnes GVW for known longer term hire
Vehicle warning stickers	✗	<ul style="list-style-type: none">Vehicle height (for vehicles of 3.5 tonne GVW and above, high roof or Luton)Fuel type on diesel vehiclesService/Inspection due dateA DPF (Diesel Particulate Filter) procedure, where appropriate.Contact details for Northgate roadside assistance/breakdown cover



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